

Approved 10/27/15

**FEMA - Emergency Food and Shelter Program Local Board
DeKalb County Local Board, Phase 32
Minutes of March 23, 2015, 8:30 a.m.**

Members Present: Donna Moulton, Dawn Littlefield, Melissa Garman, Mary Supple (alternate for Gary Hanson), Anita Zurbrugg, and Joe Gastiger.

Members Not Present: Leslie Mastroianni, Captain Michelle Graham, and Joslyn Turner (formerly homeless member).

Others Present: Jess Collins, and Julie Yurko.

Call to Order: The meeting was held at the DeKalb County Community Outreach Building, Conference Room West in DeKalb. Donna Moulton called the meeting to order at 8:36 a.m.

Approval of Agenda: Joe Gastiger made a motion to approve the agenda, seconded by Dawn Littlefield. Motion approved.

Approval of Minutes: The minutes were presented and Mary Supple made a motion to approve the minutes of September 24, 2014, seconded by Joe Gastiger. Motion approved.

Status of Phase 31: The Phase 31 final report was submitted to the National Board. The National Board will approve this report in the coming weeks.

Make Phase 32 Allocations: Requests for funding for this phase are less than are available by \$4,122. Discussion followed on whether the Northern Illinois Food Bank receiving funding would conflict with those food pantries requesting funding. This would not be the case. Donna Moulton asked if the Board would consider allocating the remaining \$4,122 to The Salvation Army for gas and electric bill assistance since LIHEAP is due to have major proposed cuts in the budget. Joe Gastiger made a motion to approve the full requests of the applicants with the additional \$4,122 going to The Salvation Army since there are major proposed cuts to LIHEAP at the State level. Motion approved.

The allocations were made as follows; \$1,200 to Our Sharing Pantry for food, \$6,000 to FOOD/Meals on Wheels for meals, \$10,622 to The Salvation Army for utilities and \$8,500 for food, \$3,000 to Safe Passage for shelter, \$1,251 to DeKalb County Community Action for administration, \$1,400 to Kirkland Food Pantry for food, \$1,500 to Neighbors In Christ Ecumenical for food, \$18,000 to Hope Haven for shelter, \$10,000 to Northern Illinois Food Bank for food, and \$1,100 to Salem Lutheran Food Pantry for food.

Determine Phase 32 Spending Period End Date: The Board determined the Phase 32 spending period end date to be October 31, 2015.

Select Members for Phase 32 Agency Visits: The Board decided to visit Hope Haven, Neighbors in Christ Ecumenical, Meals on Wheels, and Northern Illinois Food Bank. Jess Collins will contact LROs and board members later in the Phase to schedule these visits.

Old Business: There was no old business to discuss.

New Business: Julie Yurko from Northern Illinois Food Bank presented to the Board information regarding NIFB. She described what the food bank does and how they help DeKalb County residents. She also gave supporting statistics and data.

Next Meeting Date: The next meeting date will be held mid to late summer. Jess Collins will e-mail a Doodle meeting request closer to this time. It tentatively will be held in the DeKalb County Community Outreach Building, Conference Room West in DeKalb.

Adjourn: Anita Zurbrugg motioned to adjourn the meeting, seconded by Dawn Littlefield. Motion approved. The meeting was adjourned at 9:02 a.m.