

**Approved 8/12/09**

**FEMA Emergency Food and Shelter Program Local Board  
DeKalb County Local Board  
Phase XXVII ARRA  
Minutes of May 27, 2009**

**Members Present:** Mary Ramp, Dawn Littlefield, Rochelle Cripe for Micki Emmett, Aimee Norton, Melissa Garman, Joslyn Turner, and Mary Supple representing Ray Bockman

**Members Not Present:** None

**Others Present:** Jess Collins and Candice Tyler

**Call To Order:** The meeting was held at the DeKalb County Health Department building Multi-Purpose Room, Right Side. Mary Ramp called the meeting to order at 9:05 a.m. Introductions were made.

**Approval Of Minutes:** The minutes were presented and Dawn Littlefield made a motion to approve the minutes of April 15, 2009, seconded by Mary Supple, motion approved.

**Approval Of Agenda:** Mary Supple made a motion to approve the agenda as presented, seconded by Dawn Littlefield, motion approved.

**Status Of The Salvation Army Compliance Exceptions:** Candice Taylor stated TSA sent in the paperwork needed to clear their compliance exceptions. She said all utilities are cleared and there still is one rent exception. Candice has been talking to Dana Martin of the National Board in Virginia. Candice stated Dana would fax the compliance clearance when they're ready. Candice mentioned that she was told the compliance exceptions don't have to be 100% cleared to be allocated funding; they just need to be 100% cleared to receive funding. Mary Ramp stated the Phase XXVII manual clearly states that all compliance exceptions must be cleared before the Local Board can reallocate funds to any LRO and that if an LRO has not previously been funded in the current phase, it may not be funded after May 31, 2009. There needs to be an official communication from Virginia by May 31, 2009 in order to allocate funding to TSA.

Aimee Norton informed the Board she will be leaving the DeKalb Corp and be moving to Michigan. There will be a new officer at the next meeting.

**Allocation of \$39,204 ARRA Funds:** Mary Ramp stated DeKalb County has been awarded \$39,204 in Federal ARRA FEMA/EFSP funds for Phase XXVII. These funds are to be expended by LRO's by October 31, 2009. Each agency that applied for Phase XXVII funding also applied for these ARRA funds. The minimum award for an LRO is \$500. The total amount requested was \$104,604, which is \$65,204 more than the allocated amount. Discussion followed regarding Northern Illinois Food Bank's request and how it relates to providing food to the local food pantries. The board decided to give money to the local pantries that applied instead of the Food Bank. Voluntary Action Center is requesting an allocation for a new Community Dinners program that targets families, not just seniors. Discussion followed. Safe Passage asked for equipment in their application. All but \$700 is ineligible to be funded per their application. Safe Passage modified their request after the deadline to be reimbursed \$12.50 per night of shelter. Rochelle Cripe made a motion to accept Safe Passage's modification. Motion died due to lack of a second. Aimee Norton made a motion to deny Safe Passage's modification. Motion died due to lack of a second. Discussion followed. Dawn Littlefield made a motion to accept safe Passage's modification but fund it at the eligible requested funds of \$700 in their original request to be used as nights of shelter, seconded by Rochelle Cripe. Motion approved. Discussion followed on how best to allocate the ARRA funds for Phase XXVII. Dawn Littlefield made a motion to allocate the funds as follows; Our Sharing Pantry-\$600, FOOD/Meals On Wheels-\$6,000, The Salvation Army-\$3,000, Safe Passage-\$700, DeKalb Area Food Pantry-\$5,704, DeKalb County Community Services (Administration)-\$0, DeKalb County Community Services-\$11,000, Kirkland Food Pantry-\$500, Neighbors In Christ

Ecumenical-\$600, Hope Haven-\$9,000, Northern Illinois Food Bank-\$1,500, and Hinckley Area Food Pantry-\$600, seconded by Melissa Garman. Motion carried with Mary Ramp and Aimee Norton abstaining. Rochelle Cripe made a motion to accept the original allocations except to move The Salvation Army's allocation of \$3,000 to DeKalb County Community Services if TSA's compliance exceptions are not fully cleared by May 31, 2009, seconded by Melissa Garman. Motion carried with Mary Ramp and Aimee Norton abstaining.

**Old Business:** There was no old business to discuss.

**New Business:** There was no new business to discuss.

**Next Meeting Date:** The next meeting is scheduled for Wednesday, August 12 at 9:00 a.m. in the DeKalb County Health Facility Multi-Purpose Room, right side.

**Adjourn:** Melissa Garman motioned to adjourn the meeting, seconded by Mary Supple. Motion approved. The meeting was adjourned at 10:23 a.m.