

**DeKalb County Community Services Department
Administrative Board
Minutes of May 11, 2006**

MEMBERS PRESENT: Margaret Phillips, Robert Keil, Micki Chulick, Melissa Searing, Brenda Campbell, Bob Morrison, Ken Moeller, Sue Guio, Joslyn Turner, and Sharon Holmes.

OTHERS PRESENT: Mary Olson, Jess Collins, and Terri Ward.

CALL TO ORDER: Robert Keil called the meeting to order at 9:40 a.m.

APPROVAL OF MINUTES: Sharon Holmes motioned to approve the minutes of the May 9, 2006 meeting. Melissa Searing seconded. Motion approved.

APPROVAL OF AGENDA: The agenda was approved as presented.

PROGRAM REVIEW:

FISCAL YEAR 2006 CSBG FIRST QUARTER REPORTS: Mary handed out the first quarter CSBG Program and Outcome Report and discussed the status of all the programs. The numbers indicate persons served and outcomes anticipated for a budget of about half of the anticipated grant amount (this will change with the modification). All programs are on target. A discussion followed.

The first quarter client characteristics and percentages sheet was discussed. These numbers are fairly consistent with the numbers in years past. We have served a total of 105 unduplicated persons in the first quarter. Mary highlighted we are serving more single persons (49%) than any other family type. A question was raised as to what consists of a family type of "other". This could be a roommate situation, adult living with his mother, etc. The employment number is steady at 56%. A discussion followed.

2006 CSBG MODIFICATION APPROVAL (STAFF CHANGES): Mary handed out the CSBG Work Program Categories Summary Sheet modification number one. This illustrates the work programs with the full budgeted amount of funds. Family Development was raised to ten persons served to ten. The Scholarship Program will now serve three instead of one. Emergency Intervention persons was raised to 500. Direct client assistance is still fairly low compared to past years. This is due to lack of funding through CSBG. This is made up through our other fund sources, Homeless Prevention and FEMA/EFSP. The Furniture Assistance program is the same as the original number. Mary described the Information, Referral, And Coordination program as giving information type services to clients, and working with other agencies to better serve the needs of the poor in our community. School Physicals was added as a program. \$1,000 will be used for these physicals given at the Health Department. Mary mentioned that Joy Zimmer has left our Department and is now working at KCH full time. This has enabled us to add the School Physicals program. Terri discussed the Family of Distinction award given to a local family she has worked with in her program. The family received an all

expense paid trip to the award ceremony in Springfield along with a cash stipend. We received \$1,500 to support this program. Mary is hoping to get a copy of the video from the event. Terri stated that the Family of Distinction from last year is doing well. Margaret Phillips made a motion to approve the program modification number one as presented, Brenda Campbell seconded, motion approved.

SCHOLARSHIP COMMITTEE: Melissa Searing, Margaret Phillips, Sharon Holmes, and Brenda Campbell volunteered to be on the committee this year. Applications are due June 30 and the committee will meet sometime in July.

FISCAL YEAR 2007 FEDERAL BUDGET (ZERO FUNDED AGAIN):

Mary discussed our proposed budget by President Bush for 2007. He has completely eliminated CSBG for FY 2007 stating it does not show results. There is support in Congress for CSBG since it is a self-sufficiency program and not a handout program. Mary stated that our lobbyist David Bradley is cautiously hopeful the funding will be restored but it is difficult to put something back into the budget that has been eliminated. The House of Representatives restored the funding at 50% in committee. The Senate has it increased at committee. We may not know if we have adequate funding until January or February. A discussion followed as to what may happen if we are funded at 50%.

SHABBONA HARDWARE LOAN: The hardware store is sending their monthly loan payments in on a timely matter. The loan is now into it's third year. It will be done in February of 2008. They have never missed a payment.

SENIOR TAX: Mary handed out the Senior Tax Levy Funds 2006-2007 worksheet. This highlights the requests and allocations for bidding agencies since 2004-2005. \$401,000 is this year's amount with \$6,178.32 in unspent funds from last year for a total of \$407,178.32. \$13,000 is potentially available as additional tax revenue for a maximum available of \$420,178.32. Discussion followed on recommended allocations and certain agency's allocations.

FEMA, EMERGENCY FOOD AND SHELTER PROGRAM REPORT: Allocations have been made for Phase XXIV. The total amount of funds for DeKalb County is \$55,576.00. The funds are being spent and need to be expended by September 30.

HOMELESS PREVENTION PROGRAM REPORT: We have received funds through the IDHS Homeless Prevention Program. These are State funds designed to prevent homelessness. We are currently expending these funds. Our allocation for next year went up to \$53,900 from \$25,909 and the administration allowance will go up to 10%. The funds were originally designed as once in a lifetime assistance but this will be changing possibly to once every three years.

BOARD MEMBERSHIP & TRAINING: Mary announced that Bob Morrison's seat on the board would expire soon. He will announce his intention to remain on the board at the next meeting. Mary then announced that before the end of next year the Administrative Board will have to watch a training video for CSBG administrative boards. This will most likely be viewed at a regular board meeting.

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS: There was no old business to discuss.

ADJOURN: The next meeting date is set for Thursday, August 10 at 9:30 a.m. in the Multi-Purpose Room, right side. Having no further business, Sharon Holmes motioned to adjourn the meeting, Brenda Campbell seconded, motion approved. The meeting was adjourned at 10:35 a.m.