

**DeKalb County Community Action Department  
CSBG Administrative Board  
Minutes of January 14, 2019**

**Members Present:** Vivian Bright, Rhonda Brown, Joshua Hall, Curt Lang, Dawn Littlefield, Stephen Sells, Jerry Smith, and Joslyn Turner. A quorum was reached.

**Members Not Present:** Melissa Garman, Regina Harris, Julio Hernandez, Dan Nolan, Kate Noreiko, Valarie Redmond, and Stephen Reid.

**Others Present:** Deanna Cada and Joanne Dunbar, Community Member Preston Fields

**Call to Order:** Dawn Littlefield, Board Chair, called the meeting to order at 8:35 a.m.

**Approval of Agenda:** Jerry Smith made a motion to approve the agenda, seconded by Josh Hall. Motion carried.

**Approval of Minutes:** Stephen Sells made a motion to approve the meeting minutes of November 19, 2018, seconded by Vivian Bright. Motion carried.

**Public Comment:** Preston Fields, Pastor at Sycamore Methodist Church introduced himself and stated that Josh Hall invited him and he is very interested in helping the community.

**Director's Report:** Deanna Cada discussed LIHEAP and that many citizens are directed to the Community Action office for LIHEAP services, that are actually managed by Community Contacts, Inc.

**Board Membership:** Stephen Reid, DeKalb County Board Member, has resigned and did not run for re-election of his County Board seat. Maureen Little, current County Board member will be appointed to fill this seat of the CSBG Administrative Board. Dawn Littlefield made a motion to accept Maureen Little as an Elected Official Board Member, Josh Hall seconded. Motion carried. Deanna Cada asked if Board Members had interest in serving on a CSBG Board with the new CSBG agency. All Board Members indicated an interest to continue serving on a CSBG Board.

**CSBG Updates:**

**a. 2018 Modification:** Deanna Cada reported that due to the transition of the CSBG to a new entity, the 2018 CSBG has been extended to March 31, 2019 for DeKalb County Community Action.

**d. 2018 CSBG 4th Quarter Reports:** Deanna Cada stated that completion of the 4<sup>th</sup> Quarter reports is in progress. Client contacts slowed down over the holidays, but has picked back up. Program Participants are still being seen during the transition process.

**Old Business:** Future of DeKalb County Community Action Department – Deanna Cada shared that a Notice of Funding Opportunity was released in Mid-December 2018 and applications are due January 11, 2019. At least one agency has indicated that they will apply for the grant and intend to run the work programs and the structure in the same manner. A public hearing will be scheduled post application receipt and then the new entity should be named by DCEO.

**New Business:** No new business.

**Next Meeting Date: March 11, 2019:** The next meeting is scheduled for March 11, 2019 at 8:30 a.m. and will be held in Conference Room West at the Community Outreach Building. County Administrators will be invited to honor the work of DeKalb County Government with the Community Services Block Grant.

**Adjourn:** Having no further business, Curt Lang motioned to adjourn the meeting, seconded by Stephen Sells. Motion carried and meeting adjourned at 9:45 a.m.