

Approved 3/12/13

**FEMA Emergency Food and Shelter Program Local Board
DeKalb County Local Board
Phase 30
Minutes of December 13, 2012**

Members Present: Donna Moulton, Dawn Littlefield, Alicia Cho, Mary Supple, Joslyn Turner, and Ted Bachman.

Members Not Present: Emily Krettler, Melissa Garman, and Joe Gastiger.

Others Present: Jess Collins

Call to Order: The meeting was held at the DeKalb County Community Outreach Building, Conference Room West. Donna Moulton called the meeting to order at 9:04 a.m.

Approval of Minutes: The minutes were presented and Mary Supple made a motion to approve the minutes of December 1, 2011, seconded by Dawn Littlefield, motion approved.

Approval of Agenda: Mary Supple made a motion to approve the agenda, seconded by Dawn Littlefield, motion approved.

Phase 30 Allocation Discussion: Donna Moulton updated the Board on appropriate funding decisions the Board can make. She also mentioned the Local Board has allocated funds in the past by category as followed 1/3 Rent/Utilities, 1/3 shelter, and 1/3 food. She mentioned this isn't a steadfast rule and that the Board does not have to follow this. The Salvation Army and DeKalb County Community Services are the two agencies applying for rent/utilities. The two agencies and the Board again agreed to TSA using funds for utilities while DCCS would use funds for rent. Discussion followed regarding Northern Illinois Food Bank and the best use of food funds in the County. The Board determined it was best to directly fund local food pantries. Discussion followed on how local food pantries distribute food to those in need. The Board discussed the application of a new agency, Elder Care Services. They decided not to fund ECS due to applying to use funds to recommence a program that had lost funds indefinitely. This is not an appropriate use of funds.

Discussion followed on possible allocations. Dawn Littlefield presented possible allocations to the Board. After much discussion, the Local Board determined allocations as follows; \$1,100 to Our Sharing Pantry for food, \$5,350 to FOOD/Meals on Wheels for meals, \$5,959 to The Salvation Army for utilities, \$2,600 to Safe Passage for shelter, \$7,300 to DeKalb Area Food Pantry for food, \$1,054 to DeKalb County Community Services for administration and \$9,800 for rent, \$900 to Kirkland Food Pantry for food, \$850 to Neighbors In Christ Ecumenical for food, \$14,500 to Hope Haven for shelter, \$1,250 to Hinckley Area Food Pantry for food, \$1,250 to St. Vincent DePaul for food, and \$800 to Salem Lutheran Food Pantry for food. Mary Supple made a motion to approve the allocations as presented, seconded by Joslyn Turner with Donna Moulton abstaining for DeKalb County Community Services amount and Alisha Cho abstaining for The Salvation Army amount. Motion approved.

Old Business: There was no old business to discuss.

New Business: Jess Collins noted that he is looking into making an application for subsequent phases that allows agencies to fill out. He will bring an application to the next meeting for the Board to vote on. Also, Dawn Littlefield made a motion to extend Phase 30 through March 31, seconded by Mary Supple. Motion approved.

Next Meeting Date: The next meeting date is scheduled for Tuesday, March 12, 2013 at 9:00 a.m. It will be held in the DeKalb County Community Outreach Building, Conference Room West.

Adjourn: Mary Supple motioned to adjourn the meeting, seconded by Dawn Littlefield. Motion approved. The meeting was adjourned at 9:45 a.m.